

Village of Cambridge Board of Trustees  
Amundson Community Center  
200 Spring Street, Cambridge  
Tuesday, May 24, 2022  
6:30 p.m.

**PUBLIC HEARING**

**PUBLIC HEARING**

1. Call to Order/Roll Call
2. Proof of Posting
3. Public Hearing regarding Possible Ordinance which would allow All Terrain Vehicles and Utility Terrain Vehicles on Village Roads, Proposed Village of Cambridge Ordinance 2022-05
4. Adjournment of Public Hearing.

**Village Board Agenda**

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance**
3. **Proof of Posting**
4. **Public Comment**
5. **Approval of Consent Agenda:**
  - a. Village Board Minutes: May 10, 2022
  - b. Water and Sewer Committee: May 17, 2022
  - c. Plan Commission: May 9 & 18, 2022
  - d. Cable Commission: May 20, 2022
6. **Reports:**
  - a. Presidents Report
  - b. Library Board: May 11, 2022
  - c. Plan Commission: May 9 & 18 2022
  - d. Audit & Finance: May 23, 2022
  - e. Director Dept of Public Works-Tod Lord
  - f. Village Office Updates: Administrator/Clerk Moen
7. **Bills**
8. **Unfinished Business:**
  - a. Village of Cambridge Ordinance 2022-05, creating section 10.28.030 of the Village of Cambridge Code of Ordinances to Allow Operation of All-Terrain Vehicles and Utility Terrain Vehicles on Village Highways.
  - b. Fire Commission Update
9. **New Business:**
  - a. Discussion and Possible Action Regarding Rezone Request from Mike Coughlin, for property located at 230 Bilstad Road, tax key 111/0612-124-0010-2. The property is currently zoned Agriculture and would be rezoned to R-L, Residential Low Density Single Family – Recommendation from Plan Commission

- b. Discussion and Possible Action Regarding Street Use Permit, Cambridge Arts Council, Pleasant Street from Water St to Main St, Midwest Fire Fest
- c. Discussion and Possible Action Regarding Street Use Permit, Cambridge Arts Council North St, from Spring St to Park St, for Summer Concert Series
- d. Discussion and Possible Action Regarding Temporary Class “B” License, Cambridge Area Lions Club, June 3, July 8 and August 12, 2022, Concerts in Veterans Park

**10. Correspondence:**

- a. Tourism Update from Carol Sapienza
- b. 2022 Recycling Grant

**11. Upcoming Meetings:** June 7, Village Property Tour; June 8, Library Board; June 13, Joint Review Board; June 13, Plan Commission; June 14, Joint Law Enforcement; June 14, Village Board; June 21, Water and Sewer Committee; June 22, Board of Review; Economic Development, TBD; Audit and Finance TBD; Licensing Committee, TBD

**12. Questions, Referrals to Staff or Future Agenda Items:**

**13. Adjournment**

Chrissie Brynwood Treasurer

Note

- 1) Persons Needing Special Accommodations Should Call 423-3712 At Least 24 Hours Prior To The Meeting.
- 2) More Specific Information About Agenda Items May Be Obtained By Calling 423-3712.
- 3) Final Agendas Are Typically Posted By 4 Pm On The Friday Preceding The Regular Meeting At The Amundson Community Center, Cambridge Post Office, Hometown State Bank, Badger Bank and the Village Website

**Village of Cambridge Board of Trustees**  
**Amundson Community Center**  
**200 Spring Street, Cambridge**  
**Tuesday, May 10, 2022**  
**6:30 p.m.**

**Village Board Minutes**

1. **Call to Order/Roll Call** President McNally called the meeting to order at 6:30 p.m. Members present: Trustees Franklin, Wittwer, Hollenbeck, Schaefer Weiss, Breunig, Kumbier and President McNally. Others present: Lisa Moen, Administrator/Clerk; Chrissie Brynwood, Treasurer; Dean Lund, Patty Strohbusch, Kayla Sipple, Brian Berquist, Town and Country, Mike Herl; Ryan Spoehr, Cambridge News; Jane Landretti, Village Attorney; Mike Reiber, Dancing Goat Distillery.
2. **Pledge of Allegiance**
3. **Proof of Posting** The Agenda was posted in the upper and lower levels of the Amundson Community Center, Badger Bank, Hometown Bank, Cambridge Post Office and the Village Website.
4. **Public Comment**
  1. **Dean Lund**- Stated that his opinion is that the attorney should stay present at the meetings. She has been very pro-active with items.
5. **Approval of Consent Agenda:**
  - a. Village Board Minutes: April 26 and May 3, 2022

*Trustee Kumbier made a motion to approve the consent agenda, seconded by Trustee Hollenbeck. Motion Carried 7-0*

6. **Reports:**
  - a. **Presidents Report** President McNally stated he will give an update latter due to it being on the agenda.
  - b. **Plan Commission:** May 9, 2022 Trustee Wittwer stated that committee tabled the re-zone until the owner of the parcel can be present to answer questions.
  - c. **Village Office Updates:** Administrator/Clerk Moen stated that she has been sending a weekly office update to all to highlight what the office is working on. She stated there are two items she wanted to talk about. First of the water bills, she clarified that the water department does read the meters every month and that "no numbers are being added to the utility bills". She explained how residents can match their meter reading to the bill that comes in the mail. She went into detail stating that there are "base fees" that are assessed on each residence to just be tied into the Village's system. Per each 1,000 gallons of water used is when the charge of \$6.18 for water then applies. For sewer it is \$15.93 per 1,000. She explained how if you only use 900 gallons in one month, you will not be charged until it crosses the 1,000-gallon mark. She urged residents to call the office if they have questions and not to place it on social media. The office can look at history as well give tips on how to look for leaks that could be driving bills higher. The second item Administrator Moen spoke, is about the re-evaluation of Cambridge homes. The entire Village was due to have a complete re-evaluation. There is a common misconception that the taxes will be raised. Wisconsin state statues limits the amounts that can be levied, and the Village can only levy the same amount. She also mentioned that on Monday May 16 form 12-2 open book will take place. This is the time that a resident can speak with the assessor and ask questions. She stated that the assessors are very agreeable with residents and often they would make an adjustment if needed.
7. **Bills** Treasurer Brynwood mentioned that the first round of bills was \$68,546.22 and the second round was \$962.12 for a grand total of \$69,508.34. Trustees had a couple of questions regarding the bills.

One for the Cambridge Inn on Main Street- was a WEDC pass through grant, another question was about the CIB bill for \$21.00 Trustee Schaefer Weiss wanted to know what this is for? Administrator Moen stated it was for background checks for operator's licenses.

*Trustee Hollenbeck made a motion to approve the bills, seconded by Trustee Kumbier. Motion Carried 7-0 on a roll call vote.*

#### **8. Unfinished Business:**

- a. Fire Commission Update President McNally stated that any expansion right now of the fire department is on hold. They are looking at what the fire department needs. They had an elections of officers Mark Cook is the new president and Mark McNally is the new treasurer. President McNally stated they need better budgeting on their capital expenses.

#### **9. New Business:**

- a. Discussion and Possible Action Regarding Rezone Request from Mike Coughlin, for property located at 230 Bilstad Road, tax key 111/0612-124-0010-2. The property is currently zoned Agriculture and would be rezoned to R-L, Residential Low Density Single Family – Recommendation from plan Commission-Trustee Wittwer mentioned that the committee tabled until further clarification on this land.
- b. Clarification: Historical Preservation Committee Administrator clarified that there is only one position on this committee open.
- c. Discussion and Possible Action Regarding Village of Cambridge Ordinance 2022-04 Relating to Membership of the Economic Development Committee. Administrator Moen discussed that there is someone interested in serving on one of the committees but did not live or work within the Village of Cambridge. Administrator Moen suggests that the verbiage in the ordinance include "business within one half mile from the village limits."

*Trustee Hollenbeck made a motion to amend the Village of Cambridge Ordinance 2022-04 Relating to Membership of the Economic Development Committee to add the verbiage "business within one half mile from the village limits.", seconded by Schaefer Weiss Motion carried 7-0.*

- d. Discussion and Possible Action Regarding Membership of the Economic Development Committee President McNally would like to appoint Kayla Sipple, South Central Landscapes to the Economic Development.

*Trustee Wittwer made a motion to add Kayla Sipple to the Economic Development Committee, seconded by Trustee Schaefer Weiss. Motion carried 7-0.*

- e. Discussion and Possible Action Regarding Village Legal Services: Request of Trustee Hollenbeck. Trustee Hollenbeck stated she feels that the village attorney does not need to be present at all meetings. She stated that the Board should be able to control the meetings. Trustee Kumbier stated that he feels that the attorney is needed at the meeting because some of them have been contentious. President McNally feels the same that with the last 9 months there have been a lot of events that she has been needed

Trustee Hollenbeck made a motion to only have Legal counsel at limited meeting, seconded by Trustee Franklin. Motion Carried on a roll call vote (5-2) Nay-McNally, Kumbier

#### **10. Correspondence: None**

- 11. Upcoming Meetings:** May 11, Library Board; May 17, Water and Sewer Committee; May 24, Board of Review (adjourn to later date); May 24, Board of Review, Adjourn to later date; May 24, Village Board; June 22, Board of Review; Economic Development, TBD; Audit and Finance TBD

**12. Questions, Referrals to Staff or Future Agenda Items:**

- a. Public Hearing ATV/UTV Ordinance – May 24, 2022
- b. Update from Carol Sapienza – June 14, 2022

**13. Convene into Closed Session** per Section 19.85(1)(e) of the Wisconsin Statutes to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Sale of Village Property – Bike Trail

*Trustee Hollenbeck made a motion to convene into closed session per Section 19.85(1)(e) of the Wisconsin Statutes to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Sale of Village Property – Bike Trail, Seconded by Franklin 7-0*

**14. Reconvene into Open Session**

*Trustee Hollenbeck made a motion to reconvene into open session per Section 19.85(1)(e) of the Wisconsin Statutes to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Sale of Village Property – Bike Trail, Seconded by Franklin 7-0*

**15. Action taken in Closed Session-No action taken at this time.**

**16. Adjournment**

*Trustee Franklin made a motion to adjourn, seconded by Trustee Breunig. President McNally adjourned the meeting at 8:45p.m.*

Chrissie Brynwood Treasurer

**CAMBRIDGE WATER, SEWER AND STORMWATER COMMITTEE  
AMUNDSON COMMUNITY CENTER  
200 SPRING STREET – COMMUNITY ROOM  
MINUTES  
6:30 PM  
MAY 17, 2022**

1. **Call to Order/Roll Call:** Kris Breunig called the meeting to order at 6:30pm. Members present: Larry Gunseor, Ted Kumbier, Steve Struss, and Kris Breunig. Others present: Mike Reiber of the Dancing Goat Distillery, Mark McNally Village President. Village Staff: Tod Lord, Derek Schroedl, Chrissie Brynwood, and Vicki Redford.
2. **Proof of Posting:** Agendas were posted in the upper and lower levels of the Amundson Community Center, Hometown Bank, Badger Bank, Cambridge Post Office, and the Village Website (currently not working).

**3. Approval of consent agenda**

- a. Meeting Minutes from 04-19-2022

*Kumbier made a motion to accept the consent agenda as presented. Struss seconded the motion. Motion carried on a 4-0 vote.*

**4. Approval of Bills**

*Struss made a motion to accept the bills in the amount of \$ 105,344.19. Kumbier seconded the motion. Motion carried on a 4-0 roll call vote.*

**5. Reports**

- a. Utility Clerk: I have been doing regular duties. We had problems with the billing process this month. I had to call Sensus Support for assistance. They said our equipment is outdated and should be updated/replaced when possible.
- b. Director Report: Lord Director of Public Works told the Committee they cleaned the Vineyard's up. They are working on the maintenance checklist, and cleaning storm drains. There was some discussion about the auto flusher. Schroedl from the Water Department said they will start using the auto-flusher and rotating it where needed and said it would be nice to have another one. McNally asked if there was blockage in the drains. Discussion that there is always going to be debris and things in drains. Schroedl told the Committee that televising sewer lines will begin the week of June 6<sup>th</sup>.

**6. Old Business:**

- a. Discussion and Possible Action on – DPW Truck: There has been previous discussions regarding purchasing a new truck versus a used one. Schroedl had provided the Committee some pricing options for a new truck, which would be over \$70,000 for the base truck. This price would not include fitting the truck with

the equipment that we would need. There is also a long wait to order a new truck.

*Struss made a motion to allow the DPW staff funds to purchase a different F250 not to exceed \$40,000. And have a mechanic's inspection on the vehicle. Breunig seconded the motion. Motion carried on a 4-0 roll call vote.*

- b.** Discussion and Possible Action on – Grease Traps: Struss said the treatment plant shows that grease traps need cleaning. The ordinance was included in the packet. The Committee discussed options on who would check for them and how to move forward. Breunig suggested that Utility Clerk Redford speak to the Building Inspector from Safe Built, company the Village are currently using. I will speak to them and see if they do grease trap inspection and what the cost would be. I will have information for the Committee at the June meeting.
- c.** Discussion and Update on – Maintenance Check List: Struss told the Committee that he is working on expanding the check list. There was a meeting with DPW staff as well as other Village staff and Committee Members. They decided that the check list will include most things they do. Breunig asked if that included compliance testing. Schroedl said that is through the DNR.
- d.** COWC Update – Ted Kumbier & Steve Struss: Kumbier told the Committee that Village of Rockdale may want to connect to our sewer. They cannot afford their own sewer treatment. Kumbier said an air compressor was replaced at COWC as well.

**7. New Business: None**

- 8. Public Comment:** Mike Reiber from the Dancing Goat told the Committee that Dancing Goat had problems with a building inspection in February of 2022. He explained that they contacted Safe Built (the Company the Village is currently using for our Building Inspections) the matter was taken care of in 48 hours. He was very happy with their performance. Mike also voiced his concern with the checklist. And wanted to know when unidirectional flushing would begin. There was discussion with Committee Members about the new equipment that is at the Dancing Goat.

**9. Questions, Referrals to Staff or Future Agenda Items:**

1. MSA Update
2. Grease Traps
3. Sensus Meter Reading Equipment
4. Unidirectional Flushing Update
5. Televising Update
6. Maintenance Checklist Update

**10. Adjournment:**

*Struss made a motion to adjourn the meeting. Kumbier seconded the motion. Breunig adjourned the meeting at 7:39pm.*

*Vicki Redford*

## *Utility Clerk*

- a) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- b) More specific information about agenda items may be obtained by calling 608-423-3712.
- c) A quorum of the Water & Sewer committee will attend this meeting for the purpose of gathering information relevant to their responsibilities as Water & Sewer committee members.
- d) Final Agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Hometown Bank and Village of Cambridge Web site at [www.ci.cambridge.wi.us](http://www.ci.cambridge.wi.us)



# Village of Cambridge Plan Commission

Wednesday, May 18, 2022 – 6:30 P.M.  
Senior Center Room  
200 Spring Street

## MINUTES

1. Call to Order / Roll Call. The meeting was called to order at 6:30 p.m. Members present: Commissioner Hollenbeck, Franklin, Milsap, Gronemus, Michalski and Chairman Wittwer. Members excused: Commissioners Anderson. Others present: Mike Coughlin, Chrissie Brynwood, Treasurer; Jim Curran, Mark McNally, Village President; Mike Reiber, Dancing Goat.
2. Proof of Posting: The notice was posted in the upper and lower levels of the Amundson Community Center; Cambridge Post Office, Hometown Bank; Badger Bank.
3. Approve Minutes from Plan Commission Meeting on May 9, 2022

*Commissioner Franklin made a motion to approve the meeting minutes from May 9, 2022, seconded by Commissioner Hollenbeck, motion carried 6-0*

4. Public Appearances: Mike Reiber mentioned that the former building inspector did not file the final inspection paperwork. Mr. Reiber thanks Commissioner Franklin for his suggestion to the board to hire Safe built. Acknowledged the new building inspector was professional and completed.
5. Unfinished Business: Discussion and Possible Action regarding:
  - a. Rezone Request from Mike Coughlin, for property located at 230 Bilstad Road, tax key 111/0612-124-0010-2. The property is currently zoned Agriculture and would be rezoned to R-L, Residential Low Density Single Family. Mr. Coughlin was present and explained to the committee that want to tear down old home and build a single-family home on this property. He also stated that he was perfectly fine with leaving most of the land agricultural. Mr. Coughlin stated this property has a well and septic, which he will be removing and replacing with new. President McNally questioned the white storage shed that looks in despair. Mr. Coughlin stated he will be tearing that down as well and possibly just leaving the silo. He is wanting to re-zone 3.26 acres residential low density, to build his home on and leave 16.7 acres agricultural.

*Commissioner Franklin made a motion to recommend to the Board of Trustee's to re-zone 230 Bilstad Road, tax key 111/0612-124-0010-2 (3.26) acres to residential low density and 16.7 acres remain agricultural.*

6. Correspondence: None
7. Any Other Such Business That Can Legally Be Brought Before the Committee for Consideration on Future Agendas/Questions or Comments for Staff:
  - a. Smart Growth plan MC Roeffers
  - b. Updates on Kwik-Trip
8. Adjournment of Meeting

*Commissioner Franklin made a motion to adjourn the meeting, seconded by Commissioner Milsap. Chairman Wittwer adjourned the meeting at 6:55 p.m.*

Note

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*Chrissie Brynwood Treasurer/Deputy Clerk, Admin*

**NOTICE of PUBLIC MEETING of the  
VILLAGE of CAMBRIDGE and Town of Oakland  
CABLE COMMISSION**

Friday, May 20, 2022

7:45 a.m.

Amundson Community Center, 200 Spring St  
Senior Room

**MINUTES**

1. Call to order-Treasurer Brynwood explained that someone needed to be appointed. Roll call- Commissioner Kumbier, Franklin, Rose, Graffin, Armstrong. Cable man Gary Zibell, Tom Jensen, and Treasurer Brynwood.
2. Appoint Chairperson Commissioner Franklin volunteered to be Chairman.

*Commissioner Kumbier made a motion to appoint Commissioner Franklin as Chairman, seconded by Commissioner Rose. Motion carried 6-0.*

3. New Business: Discussion and Possible Action Regarding:
  - a. Overview of Current Equipment and the Need for Upgrading-Mr. Zibell mentioned that the equipment need to be overhauled. He also stated the last meeting was in 2014. There are three parts to be replaced. Broadcasting-which is called the "Head End" which sends signal out. Second and third are the "Recordings" one at the Village of Cambridge and the other at the Town of Oakland. He also explained there are enough funds to replace the Head End and the recordings at the Village of Cambridge. The Town of Oakland will have enough funding next year, so it will be upgraded next year. Treasurer Brynwood stated that the Cable TV account in 2021 had funds of \$73,103 and for 2022 funds of \$19,800. Mr. Zibell mentioned that he will get fully trained on the new equipment and when he is comfortable, he will train a new employee and then possibly retire. Commissioner Armstrong questioned how long will it take to get it set up? Mr. Zibell stated about 3-4 month to implement. Commissioner Armstrong also questioned if the Cambridge/Oakland Cable is self -sustaining both Mr. Zibell and Treasurer Brynwood stated that yes, it is.
  - b. Retail Sales Agreement Proposal from AVI (Audio Visual Integration) Reviewed proposal from AVI and Commissioner Kumbier questioned why the proposal had tax added. Mr. Zibell stated he would send them a tax-exempt form. Mr. Zibell asked for the commission to spend \$57,000. Treasurer Brynwood stated that due to increases in pricing to suggest a, not to exceed, of \$60,000. Commissioner Rose agreed with Treasurer Brynwood.

*Commissioner Kumbier made a motion to recommend to the Board of Trustee's to approve the amount, not to exceed, \$60,000 to Overhaul the Cable Broadcasting and the Village of Cambridge Recordings, seconded by Chairman Franklin, Motion Carried 6-0.*

4. Any Other Business, Updates, Concerns Regarding Cable Activities, Future Agenda Items. Commission discussed a date and time to hold another meeting to review the upgrading of the recordings for the Town of Oakland. The committee agreed to hold it January 27<sup>th</sup>, 2023, at 7:45 a.m.
5. Adjournment:

*Commissioner Kumbier made a motion to adjourn the meeting, seconded by Commissioner Rose. Chairman Franklin adjourned the meeting at 7:55 a.m.*

Chrissie Brynwood, Treasurer

Note

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5/20/2022 10:57 AM

In Progress Checks - Full Report - ALL

Page: 1

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 5/24/2022 From Account:

Thru: 5/24/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	5/24/2022	ALLIANT ENERGY/WP&L	
#370181			
100-00-51600-220-000		MUN BLDG - UTILITIES	792.23
#370181	05/13/2022		
100-00-53420-000-000		STREET LIGHTS	43.63
#570605	05/13/2022		
100-00-53420-000-000		STREET LIGHTS	59.84
#938022	05/13/2022		
100-00-53420-000-000		STREET LIGHTS	29.36
#923952	05/13/2022		
100-00-53420-000-000		STREET LIGHTS	30.43
#1611869258	05/13/2022		
100-00-53420-000-000		STREET LIGHTS	38.25
#252381	05/13/2022		
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	253.77
#034153	05/13/2022		
100-00-53420-000-000		STREET LIGHTS	6.16
#480381	05/13/2022		
100-00-53420-000-000		STREET LIGHTS	19.67
#543106	05/13/2022		
100-00-53420-000-000		STREET LIGHTS	26.09
#7244110000	05/13/2022		
100-00-55200-220-000		PARK UTILITIES	37.00
#0335194619	05/13/2022		
100-00-55200-220-000		PARK UTILITIES	18.19
#69591 VETERANS PARK	5/17/2022		
		Total	1,354.62

5/24/2022 ARAMARK UNIFORM SERVICES

MATS - 3/03/2022

100-00-51600-390-000		MUN BLDG - SUPPLIES	116.78
MATS - 3/03/2022	1641546538		
100-00-51600-390-000		MUN BLDG - SUPPLIES	116.78
MATS - 3/31/2022	6140003482		
100-00-51600-390-000		MUN BLDG - SUPPLIES	116.78
MATS - 4/28/2022	6140010943		
		Total	350.34

5/20/2022 10:57 AM

In Progress Checks - Full Report - ALL

Page: 2

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 5/24/2022 From Account:

Thru: 5/24/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
5/24/2022 BOBCAT OF JANESVILLE			
MOUNTING PLATE			
100-00-53311-360-000		PUBLIC WORKS - SUPPLIES	500.68
		MOUNTING PLATE 02-212851	
Total			500.68
5/24/2022 C & M HYDRAULIC TOOL SUPPLY INC.			
IGNITION MODULE			
100-00-53311-350-000		PUBLIC WORKS - EQUIP/VEHIC REP	52.56
		IGNITION MODULE 0174413-IN	
Total			52.56
5/24/2022 CHARTER COMMUNICATIONS			
8245116840002960			
500-00-53700-681-200		TELEPHONE EXPENSE	54.99
		8245116840002960 05/12/2022	
600-00-53700-851-400		TELEPHONE EXPENSE	54.99
		8245116840002960 05/12/2022	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	55.00
		8245116840002960 05/12/2022	
100-00-52100-310-000		POLICE - INTERNET	55.00
		8245116840002960 05/12/2022	
Total			219.98
5/24/2022 DANE COUNTY TREASURER (LAND CONSERVATION)			
EROSION CONTROL PERMIT # 2021-01			
200-00-57620-800-000		BIKE TRAIL EXPENSES	25.55
		EROSION CONTROL PERMIT # 2021-01 CAM0422	
100-00-56700-210-000		PLANNING - CONSULTING FEES	25.55
		EROS CONTROL RICK HOUSE 5 LAGOON DR CAM0422	
100-00-56700-210-000		PLANNING - CONSULTING FEES	34.05
		EROS CONTROL PERMIT 2022-01 VINEYARDS CAM0422	
Total			85.15
5/24/2022 DEAN HEALTH PLAN			
PREMIUM-MOEN-REDFORD30%			
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	2,561.08
		PREMIUM-MOEN-REDFORD30% 006957748	

5/20/2022 10:57 AM

In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
HOMETOWN BANK GENERAL OPERATING

Page: 3  
ACCT

Dated From: 5/24/2022 From Account:  
Thru: 5/24/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
150-00-55110-133-000		LIB - HEALTH/DENTAL	
		PREMIUM - BEHM 006957748	1,131.54
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	
		PREMIUM - REDFORD 70% 006957748	294.40
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	
		PREMIUM -REDFORD70% 006957748	294.40
100-00-53311-133-000		PUBLIC WORKS - HEALTH/DENTAL	
		PREMIUM -SCHROEDL75%, LORD75%, CRUMP75% 006957748	2,485.47
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	
		SCHROEDL25%, CRUMP25%, LORD25% 006957748	414.25
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	
		SCHROEDL25%, LORD25%, CRUMP25% 006957748	414.20
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	
		GOECKNER PREM CREDIT - MAR, APR, MAY2022 006957748	-2,639.91
Total			4,955.43
<hr/>			
5/24/2022 DIGGERS HOTLINE INC APRIL 2022			
500-00-53700-689-100		DIGGERS HOTLINE EXPENSES	
		APRIL 2022 220 4 46201	57.42
Total			57.42
<hr/>			
5/24/2022 JEFFERSON COUNTY CLERK JEFFERSON COUNTY ELECTIONS APRIL 2022			
100-00-51440-390-000		ELECTIONS - SUPPLY & EXPENSE	
		JEFFERSON COUNTY ELECTIONS APRIL 2022 SPRING ELECTION	473.18
Total			473.18
<hr/>			
5/24/2022 KARRAKER, NATHAN WATER/SEWER REFUND - DUPL PAY			
500-00-53700-689-000		MISCELLANEOUS EXPENSES	
		WATER/SEWER REFUND - DUPL PAY	92.47
Total			92.47
<hr/>			
5/24/2022 MOEN, LISA MILEAGE - DANE COUNTY ELECTION TRAINING			
100-00-51420-390-000		ADMIN - SUPPLY & EXPENSES	
		MILEAGE - DANE COUNTY ELECTION TRAINING 5/11/2022	40.19
Total			40.19

5/20/2022 10:57 AM

In Progress Checks - Full Report - ALL  
ALL Checks by Payee  
HOMETOWN BANK GENERAL OPERATING

Page: 4  
ACCT

Dated From: 5/24/2022 From Account:  
Thru: 5/24/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	5/24/2022	MOTL, WENDY	
		STAPLES - PRINTER INK	
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	107.72
		STAPLES - PRINTER INK	04/30/2022
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	89.97
		MK CELLULAR - IPHONE CHARGER, CASE	05/12/2022
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	58.00
		USPS - STAMPS	5/4/2022
		Total	255.69
	5/24/2022	MSA PROFESSIONAL SERVICES	
		VILLAGE-GEN ENG SVCS GIS	
100-00-53100-215-000		ENGINEERING SERV	6,400.00
		VILLAGE-GEN ENG SVCS GIS	R09310018.0-2
		Total	6,400.00
	5/24/2022	MURPHY DESMOND LAWYERS	
		INVENERGY SOLAR PROJECT	
100-00-51310-210-000		VILLAGE LEGAL-SOLAR	3,315.00
		INVENERGY SOLAR PROJECT	8147679
		Total	3,315.00
	5/24/2022	PITNEY BOWES - EASYPERMIT POSTAGE	
		METER REFILL APRIL 2022	
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	10.00
		METER REFILL APRIL 2022	8000-9090-596-7588
100-00-51420-311-000		ADMIN - POSTAGE	25.00
		METER REFILL APRIL 2022	8000-9090-596-7588
100-00-51440-390-000		ELECTIONS - SUPPLY & EXPENSE	50.00
		METER REFILL APRIL 2022	8000-9090-596-7588
150-00-55110-311-000		LIB - POSTAGE	15.00
		METER REFILL APRIL 2022	8000-9090-596-7588
500-00-53700-681-100		POSTAGE	25.00
		METER REFILL APRIL 2022	8000-9090-596-7588
600-00-53700-851-300		POSTAGE EXPENSE	25.00
		METER REFILL APRIL 2022	8000-9090-596-7588
		Total	150.00



Dated From: 5/24/2022 From Account:  
Thru: 5/24/2022 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
5/24/2022 STAFFORD ROSENBAUM LLP LEGAL SVCS RENDERED THRU 04/30/22			
100-00-51520-290-000		CONTRACTED SERVICES LEGAL SVCS RENDERED THRU 04/30/22	8,106.74
		1268304	
140-00-56400-000-000		TID EXPENDITURES TID #4	1,560.00
		1268304	
Total			9,666.74
5/24/2022 VILLAGE OF DEERFIELD POLICE WAGES - 1/16/2022 TO 2/12/2022			
100-00-52100-290-000		Dane County Sheriffs Contract POLICE WAGES - 1/16/2022 TO 2/12/2022	17,092.59
		1131	
100-00-52100-290-000		Dane County Sheriffs Contract POLICE WAGES - 2/13/2022 TO 3/12/2022	17,867.30
		1131	
100-00-52100-290-000		Dane County Sheriffs Contract POLICE WAGES 3/13/2022 TO 4/09/2022	16,948.05
		1131	
100-00-52100-370-000		POLICE - SQUAD GAS/OIL POLICE FUEL MAR & APR 2022	897.06
		1131	
Total			52,805.00
5/24/2022 WIL-KIL PEST CONTROL AMUNDSON BUILDING QTRLY			
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR AMUNDSON BUILDING QTRLY	65.00
		4392133	
Total			65.00
Grand Total			80,839.45

Dated From: 5/24/2022 From Account:  
Thru: 5/24/2022 Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	76,380.24
Total Expenditure from Fund # 140 - TIF #4 FUND	1,560.00
Total Expenditure from Fund # 150 - LIBRARY FUND	1,146.54
Total Expenditure from Fund # 200 - CAPITAL PROJECTS FUND	25.55
Total Expenditure from Fund # 500 - WATER UTILITY	938.53
Total Expenditure from Fund # 600 - SEWER UTILITY	788.59
Total Expenditure from all Funds	80,839.45

**VILLAGE OF CAMBRIDGE ORDINANCE NO. 2022-05**  
**AN ORDINANCE CREATING SECTION 10.28.030 OF THE VILLAGE OF**  
**CAMBRIDGE CODE OF ORDINANCES TO ALLOW OPERATION OF ALL-TERRAIN**  
**VEHICLES AND UTILITY TERRAIN VEHICLES TO OPERATE ON VILLAGE**  
**HIGHWAYS**

The Village Board of the Village of Cambridge, Dane and Jefferson Counties, does hereby ordain as follows:

1. Create section 10.28.030 of the Village of Cambridge Code of Ordinances to read as follows:

**10.28.030. All-Terrain Vehicles and Utility Terrain Vehicles.**

A. Definitions

1. "All-terrain vehicle" or "ATV" have the meaning specified in Section 340.01(2g) of the Wisconsin statutes.
2. "Utility terrain vehicle" or "UTV" have the meaning specified in Section 23.33(1)(ng) of the Wisconsin statutes.

B. Routes

1. Except connecting highways with signage posted indicating ATVs/UTVs cannot use the road, all Village of Cambridge maintained highways are designated as ATV/UTV routes.
2. The Village of Cambridge authorizes the operation of ATV/UTVs on all highways within the Village limits with a posted speed limit of 35 mph or less, pursuant to Wis. Stat. § 23.33(11)(am)4.

C. Conditions

All ATVs and UTVs operating on Village highways shall comply with the following requirements:

1. All ATV/UTV operators must have a valid state driver license.
2. All persons under the age of 18 shall wear a helmet when operating or riding an ATV or UTV.
3. All ATV/UTV operators shall observe posted roadway speed limits and otherwise comply with all local and state traffic regulations.

4. All ATV/UTV operators shall ride single file.

#### D. Minimum Operating Equipment

ATVs and UTVs operated within the Village must have:

1. Headlamps
2. Stop lamps
3. Front and rear turn signals, unless operators use hand signals
4. Minimum of two red reflectors on the rear of the vehicle
5. Mirror
6. Parking brake
7. Windshield that conforms to the requirements of the federal motor vehicle safety standard on glazing materials (49 CFR 571.205) if the driver or passenger are not wearing goggles, glasses or a face shield
8. Seatbelt, if so equipped by manufacturer
9. Vehicle identification or serial number

#### E. Enforcement

This ordinance may be enforced by any law enforcement officer authorized to enforce the laws of the state of Wisconsin.

#### F. Penalties

The penalties in s. 23.33 (13) Wis. Stats., are adopted by reference.

2. Amend Section 10.28.020.C.2. of the Village of Cambridge Code of Ordinances to read as follows:

Except as authorized by section 10.28.030, and except for authorized maintenance vehicles and snowmobiles or all-terrain vehicles operating in areas authorized by the village board, it is unlawful to operate any minibike, go-kart, all-terrain vehicle or any other motor-driven craft or vehicle principally manufactured for off-highway use on the village streets, alleys, parks, sidewalks, bikeways, parking lots or on any public lands or private lands or parking lots held open to the public. The operator

shall at all times have the written consent of the owner before operation of such craft or vehicle on private lands.

3. This ordinance shall become effective upon the erection of signage in accordance with the requirements in Wis. Stat. § 23.33(8)(e).

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

---

By: Mark McNally, Village President

---

Attest: Lisa Moen, Village Administrator

Adopted:

Vote:

Ayes:

Published:

Noes:

# Cambridge Community Fire and EMS Commission

Minutes Meeting  
May 5, 2022

## Opening

A meeting of the Cambridge Community Fire and EMS Commission was called to order at 6:30pm on May 5, 2022 at the Fire Station in Cambridge, WI by Gene Kapsner.

## Present

Gene Kapsner, Mark McNally, Mark Cook, Dave Schroeder, Julie Nelles, and Community Members listed on attached sign-in sheet. 22 attendees signed in. Special guests from Fort Atkinson High School were in attendance to fulfill a graduation requirement for their senior government class.

Pledge of Allegiance by all.

## Proof of Posting

Yes

## Approval of Agenda

The agenda was unanimously approved as distributed. Motion made by Dave Schroeder, seconded by Julie Nelles.

## Approval of Minutes

The January 26<sup>th</sup> meeting minutes were unanimously approved, motion made by Dave Schroeder, seconded by Mark McNally

## Election of Officers:

Motion made by Gene Kapsner to elect Mark Cook as President of the Commission, motion seconded by Dave Schroeder, 5-0 motion carried.

Motion made by Mark Cook to elect Mark McNally as Secretary/Treasurer of the Commission, motion was seconded by Dave Schroeder, 5-0 motion carried.

The Commission thanked Gene Kapsner for his 16 years of dedicated community service to the Cambridge Community Fire and EMS Commission. Gene plans to focus on the Town of Oakland business and continue to serve the EMS/Fire community as a board member.

**Fiscal Report – presented by Gene Kapsner.** See attached Cambridge Community Fire & EMS Commission Monthly Financial Report effective March 31, 2022

## EMS Report – presented by Chief Paul Blount, Deputy Chief Josh Tillman, and Lieutenant Justin Grenawalt.

Chief Paul Blount, a critical care paramedic, a firefighter and law enforcement officer, introduced Deputy Chief Josh Tillman, a critical care paramedic and Lieutenant Justin Grenawalt, also a critical care paramedic as well as a firefighter to present reports to the Commission. See attached Cambridge Area Emergency Medical Services Chief's Report.

Under direction of Chief Blount, Deputy Chief Tillman researched and reported on EMS Equipment needs and Lieutenant Grenawalt researched and reported on EMS Ambulance repair and replacement needs. Open discussion.

Action taken: Motion by Mark McNally to look into cost of remount of ambulance to new chaise by Justin Grenawalt and possible purchase of either one or two of the Waunakee Fire Department used ambulance(s) by Paul Blount and Dave Schroeder. Motion was seconded by Dave Schroeder. 5-0 motion carried.

**Fire Report – presented by Chief Terry Johnson, a public hero since 1975. Other Volunteer Fire Personnel were in attendance but not part of the presentation.** See attached Cambridge Volunteer Fire Department Chief's Report. Open discussion, no action taken.

**Discussion of options for post-election planning.** Open discussion. Focus will continue to be on Safety of facilities, vehicles, and equipment. Cook made it clear that our duty to prevent, plan and practice would not be delayed because of the temporary postponement of facility expansion and remodeling. Critical issues such as housing, station inside emissions and safe storage and management of turn out gear cannot wait. He asked that the Chiefs develop a plan and cost to address these critical matters as required to protect our heroes and their families. There was limited Public Comment. No action taken.

**Motion by Mark McNally to adjourn to Executive Session, seconded by Dave Schroeder, 5-0 motion carried.** Adjourn to Executive. Moving into closed session under Wis. Stat. sec. 19.85(1)(c) to discuss the employment, promotion, compensation, and / or agreements with the EMS Chief pursuant to Wis. Stat. sec. 19.85(1)(e) to discuss the status of Staffing matters.

Invited to executive session to answer questions of the Commission regarding Staffing matters: Deputy Chief Tillman and Lieutenant Grenawalt. The Deputy Chief and Lieutenant were excused from executive session when staffing matter questions were answered satisfactorily. Also in attendance for the entire executive session were Chief Terry Johnson and Chief Paul Blount.

**Returned to open session. Action taken.** Motion made by Mark McNally, seconded by Gene Kapsner, to present EMS Local with a memorandum of understanding to modify the pay of paramedics by 12 percent and set the pay for EMT staff at \$18. 5-0 motion carried.

**Other Discussion in Open Session.** Review advanced EMT compensation at the next meeting.

**Agenda for Next Meeting**

TBD by Mark Cook

**Adjournment**

Motion by Julie Nelles, and Second by Dave Schroeder-, 5-0 motion carried.

Minutes submitted by: Pam Cook

Approved by: Mark McNally

## Village of Cambridge Plan Commission - Rezoning Application Form

Name: **Owner agent** *MIKE Coughlin*      **Contractor:** *Coughlin Building Concepts*  
 Address: *98 Savannah Pkwy Deerfield, WI*      " "  
 Phone: *608-598-0639*      " "

**Legal Description:** \_\_\_\_\_  
**Tax Parcel #:** *111/0612-124-0010-2*      **Address:** *230 Bilstad*  
**Current Zoning:** *Agriculture*      **Request Zoning Code Number:** *R-L*

List names and addresses of all abutting property owners within 200 feet of subject site lot lines.

Owner:	<i>Michelle Kreuger</i>	Address:	<i>317 South St.</i>
Owner:	<i>Karen Rozinski</i>	Address:	<i>440 Bilstad</i>
Owner:	<i>Anna Febock</i>	Address:	<i>3557 Ste Hwy 134</i>
Owner:	<i>James Corran</i>	Address:	<i>770 W Parkway Jefferson</i>

**REASON FOR YOUR REQUEST**

*Single family Homesite, with 1 Single family Home.*

**ATTACH A SITE PLAN** (see instructions on page 2)  **OR**  **Check all that apply:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Property lines are shown on the plan.               | <input checked="" type="checkbox"/> All existing and proposed structures are shown on the plan.     |
| <input type="checkbox"/> All existing and proposed setbacks are shown on the plan.      | <input checked="" type="checkbox"/> All existing and proposed easements are shown on the plan.      |
| <input type="checkbox"/> All existing and proposed utility lines are shown on the plan. | <input checked="" type="checkbox"/> All existing and proposed parking spaces are shown on the plan. |

**SIGNATURE:** *Michael Coughlin*      **Date:** *4/11/2022*



Nikolay Middle School

South St

Spring St

Bilstad Rd

Bilstad Rd

Bilstad Rd

Bilstad Rd

201'-2"  
642'-6"

408'-7 1/2"

346'-3"

1,353'-10 1/2"

189'-11 1/2"

Main Residence

Zone Residential  
Approx 3.26ac

230 Bilstad Rd,  
Cambridge, WI 53523

Zone Ag  
Approx 16.7ac



# STREET USE PERMIT APPLICATION

## Village of Cambridge, Wisconsin

200 Spring Street, P.O. Box 99 53523 (608) 423-3712

APPLICANT NAME LAURIE STRUSS	TELEPHONE 608 513 0479
ADDRESS 313 SOUTH STREET	CITY/STATE/ZIP CAMBRIDGE WI 53523
<b>ORGANIZATION INFORMATION (IF APPLICABLE)</b>	
ORGANIZATION NAME CAMBRIDGE ARTS COUNCIL	ORGANIZATION ADDRESS PO BOX 621 Cambridge WI 53523
PRESIDENT/DIRECTOR NAME LAURIE STRUSS	TELEPHONE 608 513 0479
CONTACT NAME LAURIE STRUSS	TELEPHONE 608 513 0479
<b>DESCRIBE YOUR REQUEST</b>	
PROPOSED USE FOR STREET PERMIT: Midwest Fire Fest Food Cart Court.	
We set up food carts from the corner of Allen (not obstructing the intersection) to Water <sup>not to block driveways</sup> and to allow for local traffic.	
STREET REQUESTED: Pleasant	FROM: Water TO: <del>Allen</del> Main
DATE and TIMES REQUESTED 7/23 9:30-9:00 7/24 9:30-4:00	NUMBER of PEOPLE EXPECTED 3000 - 6000
FEE: NONE	
<p><i>The applicant agrees to abide by Village of Cambridge ordinances. You may be required to furnish a certificate of comprehensive general liability insurance or a performance bond prior to being granted the permit. The Village of Cambridge is not responsible for injuries or damages resulting from the activities for which the permit is granted. The Village President or a law enforcement officer has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use policy or conditions stated in the permit, or if the health, safety and welfare of the public appears to be endangered by activities as a result of the event or the event is in violation of any of the conditions of the permits or ordinances of the Village of Cambridge.</i></p>	
SIGNATURE Laurie Struss	DATE 4-20-22
<b>OFFICE USE ONLY</b>	
Recommendation from Cambridge Police Department:	<input checked="" type="checkbox"/> I recommend <b>approval</b> of the permit <input type="checkbox"/> I recommend <b>refusal</b> of the permit
Reasons if refusal:	
Officer Signature: Chris Lauritsen #1123 DC50	Approved by Village Board:
Valid Dates	

# STREET USE PERMIT APPLICATION

## Village of Cambridge, Wisconsin

200 Spring Street, P.O. Box 99 53523 (608) 423-3712

APPLICANT NAME LAURIE STRUSS	TELEPHONE 608-513-0479
ADDRESS 313 South Street	CITY/STATE/ZIP CAMBRIDGE WI 53523
<b>ORGANIZATION INFORMATION (IF APPLICABLE)</b>	
ORGANIZATION NAME Cambridge Arts Council	ORGANIZATION ADDRESS PO Box 621 Cambridge WI 53523
PRESIDENT/DIRECTOR NAME LAURIE STRUSS	TELEPHONE 608-513-0479
CONTACT NAME LAURIE STRUSS	TELEPHONE 608-513-0479
<b>DESCRIBE YOUR REQUEST</b>	
PROPOSED USE FOR STREET PERMIT: Pedestrian safety during Midwest Fire Fest primarily closed from bridge to Pleasant - it is extended to Main & Highland so trucks don't get as far as the park and can't turn around. *Open to Local traffic*	
STREET REQUESTED: Water Street	FROM: MAIN TO: Highland.
DATE and TIMES REQUESTED Saturday 7/23 9:30-9:00 pm Sunday 7/24 9:30 - 4:00 pm	NUMBER of PEOPLE EXPECTED 3000 - 6000
FEE: NONE	
<p>The applicant agrees to abide by Village of Cambridge ordinances. You may be required to furnish a certificate of comprehensive general liability insurance or a performance bond prior to being granted the permit. The Village of Cambridge is not responsible for injuries or damages resulting from the activities for which the permit is granted. The Village President or a law enforcement officer has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use policy or conditions stated in the permit, or if the health, safety and welfare of the public appears to be endangered by activities as a result of the event or the event is in violation of any of the conditions of the permits or ordinances of the Village of Cambridge.</p>	
SIGNATURE Laurie L Struss	DATE 4/20/22
<b>OFFICE USE ONLY</b>	
Recommendation from Cambridge Police Department: Reasons if refusal:	<input checked="" type="checkbox"/> I recommend approval of the permit <input type="checkbox"/> I recommend refusal of the permit
Officer Signature: [Signature] DCSO #1123	Approved by Village Board:
Valid Dates	

# STREET USE PERMIT APPLICATION

## Village of Cambridge, Wisconsin

200 Spring Street, P.O. Box 99 53523 (608) 423-3712

APPLICANT NAME LAURIE STRUSS	TELEPHONE 608 513 0479
ADDRESS 313 SOUTH ST	CITY/STATE/ZIP Cambridge WI 53523
<b>ORGANIZATION INFORMATION (IF APPLICABLE)</b>	
ORGANIZATION NAME Cambridge Arts Council	ORGANIZATION ADDRESS PO BOX 621 Cambridge WI 53523
PRESIDENT/DIRECTOR NAME Laurie Struss	TELEPHONE 608 513 0479
CONTACT NAME Laurie Struss	TELEPHONE 608-513-0479
<b>DESCRIBE YOUR REQUEST</b>	
PROPOSED USE FOR STREET PERMIT: FREE SUMMER CONCERTS	
June 3, June 17, July 8, July 29, August 12	
From 9AM to 10pm each concert day	
STREET REQUESTED: NORTH STREET	FROM: Spring TO: Park
DATE and TIMES REQUESTED See above	NUMBER of PEOPLE EXPECTED 500
FEE: NONE	
<p><i>The applicant agrees to abide by Village of Cambridge ordinances. You may be required to furnish a certificate of comprehensive general liability insurance or a performance bond prior to being granted the permit. The Village of Cambridge is not responsible for injuries or damages resulting from the activities for which the permit is granted. The Village President or a law enforcement officer has the authority to revoke a permit or terminate an event in progress if the event organizers fail to comply with any of the regulations in the street use policy or conditions stated in the permit, or if the health, safety and welfare of the public appears to be endangered by activities as a result of the event or the event is in violation of any of the conditions of the permits or ordinances of the Village of Cambridge.</i></p>	
SIGNATURE Laurie Struss	DATE 4-20-2022
<b>OFFICE USE ONLY</b>	
Recommendation from Cambridge Police Department:	<input checked="" type="checkbox"/> I recommend <b>approval</b> of the permit <input type="checkbox"/> I recommend <b>refusal</b> of the permit
Reasons if refusal:	
Officer Signature: DC30 CHAS CARLSON #1123	Approved by Village Board:
Valid Dates	

# Application for Temporary Class "B" / "Class B" Retailer's License

Ad. #30  
(12)902

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 30.00

Application Date: 5-12-22

Town  Village  City of Cambridge

County of Dane

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club  Church  Lodge/Society
  - Chamber of Commerce or similar Civic or Trade Organization
  - Veteran's Organization  Fair Association

(a) Name Cambridge Area Lions Club

(b) Address 136 Lagoon Rd PO Box 504 Cambridge WI 53523  
(Street)  Town  Village  City

(c) Date organized Sept 22 1980

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Michelle Krueger

Vice President Carol Sapienza

Secretary Amy Pidosny

Treasurer John Sherman

(g) Name and address of manager or person in charge of affair: \_\_\_\_\_

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Veterans Park

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

## 3. Name of Event

(a) List name of the event Cambridge Arts Council Free Summer Concerts

(b) Dates of event June 3, 2022 July 8, 2022 August 12, 2022

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer John Sherman  
(Signature/date)

Officer [Signature]  
(Signature/date)

Date Filed with Clerk 5-12-22

Date Granted by Council \_\_\_\_\_

Cambridge Area Lion  
(Name of Organization)

Officer [Signature]  
(Signature/date)

Officer Carol Sapienza  
(Signature/date)

Date Reported to Council or Board 5-24-22

License No. \_\_\_\_\_



## Village of Cambridge Updates May 2022

Carol Sapienza, Board Secretary, Jefferson County Area Tourism Council (JCATC)

[CambridgeWITourism@gmail.com](mailto:CambridgeWITourism@gmail.com)

- **Official Guide** 30,000 JCATC guides were printed and are being distributed all over WI, IL, IA, MN. Pick one up at the Village office and at the Cambridge Market 217 W. Main St.
  - Link to the Guide: <https://enjoyjeffersoncounty.com/the-official-guide/>
  - Village of Cambridge page is on page 7.
  - JCATC surpassed our ad sales goal of \$50,000.
- **Discover Wisconsin (Jefferson County 3-year contract purchased with ARPA funds):**
  - April Arts & Culture Episode included Mark Skudlarek from Cambridge Wood-Fired Pottery and history about Rowe Pottery Works.
    - Link to Episode: <https://www.youtube.com/watch?t=594&v=tjmNx4PtX-o&feature=youtu.be>
  - The Village of Cambridge is named 2022 Choice Destinations by Discover Wisconsin. You can use this logo on your website & promotional materials, etc.



- Our community benefits from this investment, drawing visitors and potential future residents.
- We get the professional B-roll photos & videos to use on our websites & social media. I'll send it over when received.
- Current Discover Wisconsin Video Shoot Schedule:

Date	Type	Airing	Description
5-May	DW Digital Short	Year 1	Ebert's Farm
16-Jun	DWTV Jefferson County Segment	Year 1	Biking Glacial River Bike Trail
25-Jun	DW Digital Short	Year 2	Tyrannena Brewery/Crave Bros. Farmstead Cheese
14-Jul	DWTV Jefferson County Segment	Year 1	Paddling
16-Jul	DWTV Digital Short	Year 2	Distilleries
23-Jul	DWTV Jefferson County Segment	Year 1	Spyders
24-Jul	DW Digital Short	Year 2	Hubbleton Brewery/Kraemer Cheese
TBD	Know Your Wisconsin News Story		Johnson Creek Fundraiser
TBD	Photography Package		Jefferson County
TBD	TV commercial-60 second spot		Jefferson County



- **Website:** <https://enjoyjeffersoncounty.com/> <https://enjoyjeffersoncounty.com/>
  - **Impressions:** 147,500 Total impressions for March 2022 (was 100,000 last quarter)
  - Village of Cambridge Landing Page LINK: <https://enjoyjeffersoncounty.com/our-partners/village-of-cambridge/>
  - Let me know if you would like any changes to the web page.
  - EVENTS: Businesses & community groups can enter events on the front end of the site <https://enjoyjeffersoncounty.com/events-listing/submit-your-event/>
  - People can enter to win a local restaurant gift certificate (monthly drawings): <https://enjoyjeffersoncounty.com/enter-to-win/>
  - Here's a link to Cambridge events: <https://enjoyjeffersoncounty.com/events-listing/cambridge-events/>
- **Social media**
  - **Facebook**
    - Followers 3,093 (was 2,575 last quarter)
      - Reach for the past 30 days was 35,820 (up by 54%)
    - Collaboration posts including:
      - Wedding Wednesdays: weekly posts highlighting vendors, venues, brides/grooms that were married in Jefferson County.
      - Egg Hunts
      - City-wide Rummage sales
      - Upcoming 4<sup>th</sup> of July celebrations
  - **Instagram**
    - Followers 981 (was 878 last quarter)
  - **Blogs**
    - Our group writes weekly blogs highlighting community news & events.
    - I just published a blog about the Discover Wisconsin episode highlighting the arts in our area. <https://enjoyjeffersoncounty.com/news/explore-jefferson-county/insights/the-arts/the-pottery-scene-in-cambridge/>
    - Let me know if you would like to promote anything through the blog.
  - **Newsletter**
    - Monthly emails sent: 7,812 (up from 7,300 last quarter)
    - Open Rate: 24% (was 22% last quarter)
- **Wedding Promotion:**
  - We have a list of 180 businesses in the area which cater to weddings.
  - JCATC Wedding Destination webpage is planned to be published in June.
  - Wedding Wednesdays highlight vendors and venues on social media each week.
    - Avid Gardener & Cambridge Winery have been highlighted.
    - Premiere Couture will be highlighted soon.
- **Barn Quilt Tour & Agritourism**
  - Mother/daughter team curated a list of barn quilts in the area and came to JCATC for assistance in promoting it.
  - The list will be added to the Jefferson County Tourism website.
  - They are investigating grant opportunities for photography & a map.



- We would like to promote our agritourism play farms & tours (ie. Hinchley's Dairy Farm Tours, Busy Barns, etc). The goal is to get a map to share with visitors.
- **Future Conventions**
  - Fur Traders of America will be coming to the Jefferson County Fair Park in 2023.
    - Representatives from the Fur Traders joined us at our Feb meeting.
    - They requested assistance with lodging options & we connected them with our area hotels.
  - We are meeting with the County in hopes of securing resources to help draw more conventions to the area & finding ways to welcome people when they visit.
- **Meeting with Jefferson County Administrator**
  - Our JCATC Executive Committee, Fair Park Event Director & Jefferson County Parks Dept will be meeting with County Administrator, Ben Wehmeier, on 5/26 to share our latest projects, opportunities and how we can work together to make these opportunities come to life.
- **Destination Madison:**
  - Thank you for your sponsorship of the membership with Destination Madison. I enter our Cambridge events on their website, and they also offer collaboration meetings which some business owners have attended.
  - <https://www.visitmadison.com/listings/village-of-cambridge/184712/>
- **Travel Wisconsin (State of WI Dept of Tourism)**
  - Link to summer campaign "Here's to Those Who Wisconsin":  
<https://www.industry.travelwisconsin.com/travel-promotion/marketing-plan/>
  - Resources: <https://www.industry.travelwisconsin.com/industry-resources/>
    - I enter Cambridge Events & Business Listings into their system.
    - They offer free Webinars & Trainings
    - Grant opportunities
    - [Co-op program](#): Advertising co-op starting at \$400. Offers a nice mix of programs. Participation is limited & they do fill up.





**2022 Cambridge Events:** <https://enjoyjeffersoncounty.com/events-listing/cambridge-events/>

Date	Event
2/4-2/5	Lions Club Fisheree
2/12	Dip for Dozer
4/30-5/1	Clay Collective Spring Pottery Tour
April-Oct	Hinchley's Dairy Farm Tours
Wed & Sat May-Oct	Cambridge Historic School Museum opens
Sat May-Oct	Jefferson Speedway Saturday Night races
Sundays April-Oct	Jefferson Speedway Bargain Fair Sunday mornings
1st & 3rd Sundays (May-Oct)	Pizza on the Farm (Sprouting Acres)
5/28	Opening Day Lake Ripley Park
5/30	Memorial Day Parade, Fireman's Breakfast & memorial service
June - August	Cambridge Arts Council Summer Concerts in the Park: *6/3 Trophy Husbands (plus Lions Club pizza tent) *6/17 Mad City Jug Band (plus Taco Truck) *7/8 Small Blind Johnny (plus Lions Club pizza tent) *7/29 The Toolies (Plus Taco Truck) *8/12 Driftless (plus Lions Club pizza tent)
6/11-6/12	Battle of Camrock
7/9	Cambridge Foundation 75 Year Celebration
7/23-7/24	Midwest Fire Fest
7/30	Lake Ripley Ride
8/5-8/6	Maxwell Street Days & Library Used Book Sale
8/7	Ribfest at Keystone Grill
10/8	Cambridge Fall Fest
10/22-10/23	Earth, Wood & Fire Artist Tour
11/5	Arts & Crafts Fair
11/26	Small Business Saturday
12/3-12/4	Cambridge Christmas

# HOW DO YOU ENJOY JEFFERSON COUNTY? Jefferson County Area Tourism Council 2022

TAKE A LOOK AT JEFFERSON COUNTY TOURISM'S GROWTH

## GROUP MEMBERS

Our membership is growing! We added virtual options for more meeting flexibility and currently have seven voting members, and **25 members from 10 communities and various tourism businesses & organizations**



## YEARS OF EXPERIENCE

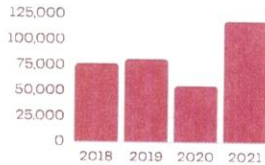
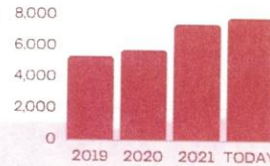
With nearly **120 years** of combined experience from our voting members alone, our tourism team is poised and ready to continue making countywide partnerships to grow tourism in Jefferson County!

**120+ Years!**

## Blogs, Newsletter & Subscribers

In 2019, we created an editorial calendar to offer **timely and relevant tourism articles every week and subscriptions grew nearly 50%!**

### SPRING BIRDWATCHING IN WATERLOO



### EnjoyJeffersonCounty.com Page Views Hit New High!

In early 2021, we made the investment to update our website after more than a decade. The results garnered nearly **120K views**-which is the largest year ever and more than double from 2020.



### Dedicated Team

Our voting members volunteer their time & spend **over 130 hours a month** on Jefferson County Area Tourism efforts.

That's a yearly **value of over \$50,000/year\*** and more when adding the efforts of all our members!

\*Based on a \$60K/Year Salary

## Recent Grants

When pooling the talents and resources from members, we applied for and **received multiple grants** in 2020 & 2021. In early 2022, we created a grants subcommittee to help identify more opportunities!

**\$17,000+**

## Active Social Media



**Gained over 1,000 followers** since January 2021

**Reach: 22,689 and Engagement: 2,788** (April 2022)



March 2021-March 2022, we **increased followers by more than 50%!**

## Promo Events

Members have volunteered their time at the following events to promote Jefferson County Tourism:  
WI State Fair, Jefferson County Fair, Car Shows, RV & Camper Show



Secured meeting speakers, including Secretary Anne Sayers, and Board Member Krystle Westphal from Visit Minoqua.

**Four of our members have been nominated for Wisconsin Governors Conference Awards since 2020.**



Working with the County & DW Producers to capture all tourism stories over three-year partnership



[www.enjoyjeffersoncounty.com](http://www.enjoyjeffersoncounty.com)

# Fun Outreach Efforts

## 2022 Guidebook



\*NEW LOOK: MORE PHOTOS, INCLUDES VISITORS' INSTAGRAM PHOTOS

\*ADDED: INSIDER'S GUIDE, BANQUET FACILITIES, AGRI-TAINMENT

\*UPDATED PARKS INFO/MAPS

\*INTEGRATED ONLINE CONTEST W/ PRIZES FROM LOCAL ADVERTISERS

\*STRATEGIC DISTRIBUTION TO MATCH WI DEPT OF TOURISM MARKETS

\*SURPASSED \$50K AD SALES GOAL!



## Top 5 Campaign

\*STARTED IN 2020 TO **FOCUS ON WHAT WAS POSSIBLE** THROUGHOUT THE PANDEMIC

\*HIGHLIGHTED TOP SEASONAL EXPERIENCES

\*FEATURE A VARIETY OF TOURISM OUTLETS

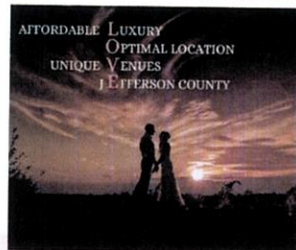
\*TARGETED LOCAL ADVERTISERS

\*PROVIDED AN AVENUE FOR UPDATED CONTENT TO OUR WEBSITE TO **BOOST TRAFFIC**

## Wedding Destination

\*STARTED IN 2022

**OVER 180 BUSINESSES** CATER TO WEDDINGS THROUGHOUT THE COUNTY. STARTED WEDDING WEDNESDAYS ON SOCIAL MEDIA.



## Deck The House

\*STARTED IN 2020

**A PARTNERSHIP** WITH AREA PARKS & REC DEPARTMENTS



## Barn Quilt Tour & Agritourism

\*STARTED IN 2022

**NEW COUNTYWIDE PROMOTION**



## Future Conventions

**LOOKING TO ADD TOOLS** FOR EVENT PLANNERS TO PROMOTE JEFFERSON COUNTY AS A CONVENTION DESTINATION

**2023: FUR TRADERS OF AMERICA**





May 12, 2022

Lisa M Moen 13111  
Clerk  
Village of Cambridge  
Cambridge, WI 53523-0099

SUBJECT: Announcement of 2022 Recycling Grants to Responsible Units

Dear Recycling Responsible Unit Contact:

On behalf of the Governor, the Department of Natural Resources (DNR) is pleased to offer an award of **\$3950.11** to your responsible unit to offset your recycling program costs during calendar year 2022. This grant amount is composed of your Basic Recycling Grant + the Recycling Consolidation grant, if you applied and are eligible. Remember that the total grant amount may not exceed projected net eligible costs as stated in your grant application.

#### Calculating Your Basic Recycling Grant

Your Basic Recycling grant amount was determined as prescribed by Wisconsin Statutes:

- 1- We identify your RU percentage of total available funds from 1999, then
- 2- We apply that percentage to the total available funds (\$19,000,000).

#### Calculating Your Recycling Consolidation Grant

Per Wisconsin Statutes, the consolidation grant awards are calculated on a per capita basis. A total of 200 Responsible Units applied for this grant by the deadline and are eligible to receive this grant. The total population of all those eligible applicants is 3,955,153. The Legislature provided \$1M for this program. So, the 2022 per capita rate is \$0.253 per person in each eligible Responsible Unit.

#### Timing of Grant Check

The grant award payments will be issued as one check per responsible unit on or before June 1, 2022.

#### Accepting Grant Conditions

By endorsing your grant check, you are accepting the award and agreeing to comply with the grant conditions, the program's financial guidelines, and the assurances you signed in

your grant application.

**Important Reminders**

- Your Recycling Grant Award is to be used for eligible expenditures directly related to the cost estimates submitted with your grant application—*Estimated Budget Spreadsheet*.
- You will report actual 2022 recycling costs in the *2023 Annual Report of Recycling Program Accomplishments* that will be due no later than April 30, 2023. This Annual Report is necessary for maintaining continuity of data collection and to determine whether your total net eligible recycling costs matched or exceeded your grant award.

We appreciate your efforts to recycle in Wisconsin. Should you have any questions about this or any aspect of the recycling grant program, please contact Wendy Soleska, Grant Manager by e-mail at [Wendy.Soleska@wisconsin.gov](mailto:Wendy.Soleska@wisconsin.gov) or by telephone number (608) 852-1358.

Sincerely,

A handwritten signature in blue ink that reads "Jim Ritchie". The signature is written in a cursive, slightly slanted style.

Jim Ritchie  
Bureau Director  
Community Financial Assistance

MRT:wmp  
Attach.

C. Wendy Soleska – Grant Manager (via e-mail)